



Maharaja Ranjit Singh Punjab Technical University

Dabwali Road, Bathinda -151001

(Estb. by Govt. of Punjab vide Act No. 5 [2015] and u/s 2(f) and 12 B of UGC Act, 1956)

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਡਾਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ।

Ref No : / 1110

Dated : 19/05/2020

OFFICE ORDER

In continuation of this Office Order no. 1107 dated 18-05-2020, all the Deans/ Directors/ Heads of Departments/Incharges of various sections are hereby informed that the system of working from home should be followed whenever possible during lockdown 4.0.

However, the list of officials/staff members deputed for work by concerned Deans/Directors/HODs/Incharges during the lockdown 4.0 should be sent to the Security Incharge and copy to the Registrar office through email. The security incharge shall ensure that the entry record of all staff/ employees/visitors is maintained for the building blocks of the University as well on Main Gates.

All workers/ employees related to horticulture, security personnel, cleanliness, estate department, maintenance and dispensary shall continue to perform their duties regularly in the campus.

All employees reporting for duty shall comply with the COVID-19 related guidelines of Govt of Punjab issued from time to time.

The Estate Department shall ensure regular water supply, cleanliness, sanitization, routine maintenance and other essential services during and after the lockdown 4.0 period.

Registrar

Copy to:

1. P.A. to Vice Chancellor: for the information to the Hon'ble Vice Chancellor.
2. Dean: Academic Affairs, R&D, P&D, Distance Education Programme, Student Welfare and Consultancy & Industry Linkage.
3. Campus Director, GZSCCET, MRSPTU, Bathinda – To circulate amongst the departments under your preview.
4. Director: CDC, IQAC, Sports & Youth Welfare, PIT Arniwala, Nandgarh, Rajpura, GTB-Garh Moga, PSAEC, Patiala and IT Enabled Services (to host on University website)
5. HODs: Applied Physics, GZS School of Planning & Architecture, Applied Mathematics, Applied Chemistry, Computational Sciences, Food Science & Tech., Pharmaceutical Sciences & Technology and University Business School.
6. Coordinator: NSS, NCC and Chief Warden.
7. Controller of Examination and Executive Engineer
8. DR (Admin.), Finance Officer, Library, Dispensary, Transport, Security and Estate.


19.5.2020
Registrar